



We all Stand on Sacred Ground:
Learn, Respect & Celebrate
5 - 12 JULY 2015

CQ NAIDOC Sponsorship Registration Form Friday 10 July 2015

NAIDOC Expo, Rockhampton Cricket Grounds, Goodsall Street, North Rockhampton

Sponsor details (PLEASE USE BLOCK LETTERS)

Title	First name	Last name	Ph
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Company

Email

Sponsorship Level (please tick the relevant boxes)

Sponsorship name	Price
<input type="checkbox"/> Platinum Sponsor	\$2000
<input type="checkbox"/> Gold sponsor	\$1000
<input type="checkbox"/> Silver sponsor	\$500
<input type="checkbox"/> Bronze sponsor	\$250

Payment method

- Direct deposit: NAIDOC Account (BSB No: 084-905 Account No: 84-585-5369) Date deposited
- Cheque attached – Make payable to the NAIDOC Account c/o Fitzroy Basin Elders Committee Inc.

Credit Card (a tax invoice/receipt will be sent)

Visa Mastercard Card number: _____ Expiry date: _____

Name on card: _____ Signature: _____

Invoice (a tax invoice will be sent)

Correct Entity Name to be invoiced: *(check with finance department)* _____ ABN/ACN: _____

Invoice address: _____ Postcode _____

How to register

- Complete the form and return: email to admin@fbec.org.au | fax to (07) 4927 8225 | or post to FBEC PO Box 813, Rockhampton Q 4700
- We will send you a confirmation email and other details before the event.
- If you have any questions about your registration please contact Kristina Hatfield: rocky.naidoc@gmail.com

Office use only – Accounts Receivable

	Name/Position	Signature	Date
Approved by			
Processed by			
Posted by			
Invoice No.		Entered into MYOB	

NAIDOC Expo Site Details

Contact Person

Title	First name	Last name	Ph
Company/Organisation			
Email			

Type of Site

<input type="checkbox"/> Promotional Display	Do you require electricity: If yes provide details for what power is for:
<input type="checkbox"/> Food	Is your vehicle required at your stall:
<input type="checkbox"/> Arts & Craft	If yes, please state registration number:
<input type="checkbox"/> Drinks	Size of Site: 6x4m 10x8m OTHER:

OTHER:

Site Terms & Conditions

- All proceeds from sponsorship go back into NAIDOC Week Celebrations. There are no refunds.
- Once registered, exhibitors will be allocated site allocation on Expo day by grounds person. Sites are allocated accordingly to power and non-power. For specific needs, contact Kristina Hatfield at: rocky.naidoc@gmail.com
- Exhibitors are advised that site access to set up stalls will be from 6.00am to 9.00am on the morning of expo.
- All vehicles are to be removed from grounds by 9.00am, (if your vehicle is required for your stall, it must be stated clearly on your registration form).
- You may pack up your stall at any time but you will not be able to bring your vehicle onto the site until after 3.30pm. This is to allow the grounds to be cleared and to ease congestion for all stall holders
- For large equipment or sites requiring longer set up time, arrangements can be made (prior to the day) for access the day before. However, no power will be supplied for site until day of expo.
- In order to comply with Occupational Health & Safety legislation, all stall holders, requiring power, must have their electrical appliances, leads etc., tested and tagged (prior to the day) by a licensed electrical contractor. If any appliances, leads etc. are not tagged, entry may be refused. Please ensure all hire items have been tested and tagged by the place of hire.
- No smoking allowed in the grounds. The Expo is drug and alcohol free event.
- The Expo is an outdoor event. In event of wet weather, the Committee reserves the right to cancel the event. Considerations for cancelling and or postponing the event rests with the Committee. Exhibitors will be notified if there any changes.
- The NAIDOC Committee accept no liability for damage to exhibits by loss, damage, or any other cause whatsoever.
- If changes occur to these conditions, the Committee will inform the exhibitor promptly for them to accept and comply.
- All site stall holders must complete a risk assessment 1 week prior to event.
- Site stall holders must advise NAIDOC Committee if selling items for profit/gain and for any/all fundraising activities.
- The NAIDOC Committee advises all stall holders are to organise their own tables, chairs and marquee's.
- All sites with food/drink items **MUST** supply a copy of their Food Business licence to the NAIDOC Committee 2 weeks prior to the event. The NAIDOC Committee may refuse vendors who do not comply with Food Licencing policies or for out-of-date/nil licences.
- Promotional materials **MUST NOT** be given out until after the Expo Official Welcome/Opening.
- All rubbish must be placed into bins provided.

Confirmation of Acceptance

By signing below, you accept the Terms and Conditions required for NAIDOC Expo Day Activities of the NAIDOC Committee

Name		Witness Name	
Signature		Witness Signature	
Date		Date	