

Department of Education, Training and Employment

TRAINING QUEENSLAND REGIONAL PROGRAMS

INDIGENOUS FUNDING POOL

2013-2014

PROPOSAL

It is recommended to read the Funding Guidelines prior to completing this proposal.

Section 1: Region

1.1	DET Region (Training Queensland)	
1.2	Regional Contact (Training Queensland)	

Section 2: Organisation (supplier) Details

If application involves more than one organisation details of all organisations must be provided in this section.

		Supplier (Registered Training Organisation)	Broker Organisation (Organisation managing the agreement/Community Organisation/non-RTO)
2.1	Legal name of Organisation		
2.2	Trading name of Organisation		
2.3	ABN and/or ACN of Organisation		
2.4	Authorised contact details		
	Title		
	Name		
	Position		
	Address		
	Phone		
	Facsimile		
	Email		
2.5	What experience and/or capacity does the organisation have to broker or deliver nationally recognised training and/or training support to Aboriginal and/or Torres Strait Islander peoples?		
2.6	To be completed for Registered Training Organisations (RTOs) only. Please provide a summary of the latest VET audit? <i>(Certificate 3 Guarantee Pre-Qualified Suppliers and/or organisations with current agreements with the department can advise their agreement numbers)</i>		

Section 3: Project Summary			
3.1	Provide an overview of the project. <i>Response should include the following:</i> <ul style="list-style-type: none"> objectives key occupation/s and /or qualification which will be targeted rationale for the proposal brokerage, training, support work placements training and/or employment outcomes 		
3.2	Location of the project <i>(Please provide details of a) where the training will be delivered and b) where the participants will be recruited from</i>	a) b)	
3.3	Type of project	<input type="checkbox"/> Training <input type="checkbox"/> Training & Related Services <input type="checkbox"/> Broker Training (If yes, complete 1.3a)	
3.4	Number and type of participants <i>(If specific participants are being targeted they must be identified e.g. existing workers, unemployed, under employed, etc.)</i>	Number	Type
			<input type="checkbox"/> Job seekers
			<input type="checkbox"/> Under employed workers
			<input type="checkbox"/> Existing workers
3.5	Cost <i>(Total amount of Indigenous Funding Pool funds sought for the project & total amount of other contribution such as Industry, in kind ie. Transport, Mentor)</i>	Indigenous Funding Pool funds sought	Other Contribution
		\$	\$
3.6	Planned commencement and completion dates of the project	Commencement Date	Completion Date

Section 4: Strategic Outcomes			
4.1	What industry sector/s does the project align to?	<u>Agriculture</u> <input type="checkbox"/>	Innovation & Business <input type="checkbox"/>
		Automotive <input type="checkbox"/>	Manufacturing <input type="checkbox"/>
		Community Services and Health <input type="checkbox"/>	<u>Resources & Infrastructure</u> <input type="checkbox"/>
		<u>Construction</u> and Property Services <input type="checkbox"/>	Service Industries <input type="checkbox"/>
		Electro Comms & Energy Utilities <input type="checkbox"/>	<u>Tourism</u> & Hospitality <input type="checkbox"/>
		Forestry <input type="checkbox"/>	Transport & Logistics <input type="checkbox"/>
		Government & Community Safety <input type="checkbox"/>	Warehousing <input type="checkbox"/>
		Other <input type="checkbox"/>	Please explain:
4.2	How does the project link to employment, enterprise development and/or community development?		

Section 5: Value for Money		
5.1	Does the supplier's quote/costing compare to the course prices in the 2013-2014 Entitlements Model within the VET System Reporting (VSR) http://vsr/ ?	<div style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <p>If 'no', please include reasoning why the costing should be considered?</p>

Section 6: Appropriate Delivery		
6.1	Please provide details of the organisation's embedded inclusive learning practices e.g. as per VET Inclusive Learning: A Way Forward.	
6.2	Please provide details of how the organisation will deliver the project. <i>(Please attach a delivery plan including training, brokering training, support or work placements)</i>	

Section 7: Support for the Project		
7.1	Please provide details of the project's support from local Aboriginal and Torres Strait Islander community/organisations. <i>(Please attach any letters/emails of support, etc)</i>	
7.2	Please provide details of the project's support from Industry. <i>(Please attach any letters/emails of support, agreements for work placements, etc)</i>	
7.3	Please provide details of the project's employment guarantee from Industry or Organisations. <i>(Please attach any letters/emails for agreed employment or work placements, etc)</i>	

Section 10: Director -Training endorsement

If applicable, state any further reasons why the proposal has been recommended:

Signature

Name

Date

CHECKLIST
<input type="checkbox"/> Have you read the funding guidelines?
<input type="checkbox"/> Is a complete IFP Costing Sheet attached?
<input type="checkbox"/> Is evidence of the Registered Training Organisations (RTO's) summary of latest VET audit provided?
<input type="checkbox"/> Is a complete Delivery Plan attached?
<input type="checkbox"/> Are any letters of support, agreements for employment or work placements, etc attached?
<input type="checkbox"/> Has competitive pricing been confirmed through VET System Reporting (VSR)? http://vsr/
<input type="checkbox"/> Has the supplier/RTO supplied a quote?
<input type="checkbox"/> Is the proposal complete and signed?