**APPLICATION FOR EMPLOYMENT**

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| * *This form is to be completed for all applications for employment*
* *Complete form in space provided or indicate not applicable with N/A*
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| **JOB VACANCY DETAILS** |
| **POSITION TITLE** |       |
| **LOCATION** |       |
| **CLOSING DATE** |       |

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| **WHERE DID YOU LEARN ABOUT THIS VACANCY? (Please Insert X)** |
| **INTERNET** | [ ]  | Anglicare Website | [ ]  | Seek | [ ]  | My Career | [ ]  | Career One |
|  | [ ]  | Internal ACQ Email | [ ]  | QCOSS | [ ]  | ACOSS |  |  |
| **NEWSPAPER** | [ ]  | The Gladstone Observer | [ ]  | The Morning Bulletin | [ ]  | Central Qld News | [ ]  | Blackwater Herald |
|  | [ ]  | Longreach Leader | [ ]  | Central Telegraph | [ ]  | Capricorn Coast News | [ ]  | Other |
| **OTHER** | [ ]  | University/TAFE Job board | [ ]  |  Word of Mouth  | [ ]  |  Recruitment Agency | [ ]  |  Other |

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| **APPLICANT DETAILS** |
| Preferred Title(Please insert X) | [ ]  | Mr | [ ]  | Mrs | [ ]  | Ms | [ ]   | Other  |  |  |  |  |
| Surname |       | First Name(s) |       |
| Residential Address |       |
|       | Postcode |       |
| Postal Address |       |
|       | Postcode |  |
| Contact Numbers | (daytime) (evening) (mobile) |
| Email Address |       |

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| Do you have legal status to work within Australia? | [ ]  Yes [ ]  No |
| Do you have permanent residency? | [ ]  Yes [ ]  No |
| If no, please state the name and type of your working permit/visa (providing copy as evidence) |  Expiry Date: |

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| Is there anything in your religious/cultural beliefs that will prevent you from working in the advertised role?  | [ ]  Yes [ ]  No (if yes give details)  |
|       |

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| Are there any health or wellbeing issues that you have that will prevent you from working in the advertised role? | [ ]  Yes [ ]  No (if yes give details)  |
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| **CURRENT EMPLOYMENT DETAILS (Anglicare Employees Only)** |
| Position Title |       |
| Program |       |
| Location |       |
| Employment Status | [ ]  | Casual | [ ]  | Part-Time | [ ]  | Full-Time | [ ]  | Contractor |
| Email Address |       |

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| **EEO/DIVERSITY INFORMATION** |
| [ ]  | Person with a disability | [ ]  | Person from an Indigenous/Aboriginal background |
| [ ]  | Person from a non-English Speaking Background | [ ]  | Torres Strait Islander background |
| [ ]  | Women | [ ]  | Person from an Australian South Sea Islander background |
| **Completion of this section is voluntary and any information that is provided will be used for statistical reporting purposes only and will be treated with strict confidence.** |

**PLEASE PROVIDE TWO EMPLOYMENT RELATED REFERENCES FROM WHOM CONFIDENTIAL REFERENCES MAY BE OBTAINED**

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| **FIRST REFERENCE** |
| Preferred Title(Please insert X) | [ ]  | Mr | [ ]  | Mrs | [ ]  | Ms | [ ]  | Other  |  |  |  |  |
| Surname |       | First Name(s) |       |
| Postal Address |       |
|       | Postcode |       |
| Contact Numbers | (daytime) (evening) (mobile) |
| Email Address |       |
| Do we have permission to contact this referee? |  [ ]  Yes [ ]  No |

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| **SECOND REFERENCE** |
| Preferred Title(Please insert X) | [ ]  | Mr | [ ]  | Mrs | [ ]  | Ms | [ ]  | Other  |  |  |  |  |
| Surname |       | First Name(s) |       |
| Postal Address |       |
|       | Postcode |       |
| Contact Numbers | (daytime) (evening) (mobile) |
| Email Address |       |
| Do we have permission to contact this referee? |  [ ]  Yes [ ]  No |

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| **Declaration** |
| I, declare all the information in this application for employment to be, to the best of my knowledge and belief, true and correct. I acknowledge that failing to disclose information, withholding information or providing false or misleading information may result in termination of employment.Signature of Applicant : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |